

Information note for participants

As of 30 September 2025

Venue and dates

The First International Green Cities Conference will take place from 14 to 15 October 2025 in a hybrid format. The Conference will take place over two days, beginning with a Technical Session (Department of Architecture, Roma Tre University) and followed by a High-level Segment (FAO headquarters).

The applicable time zone is Central European Summer Time (CEST/UTC +2).

Further information about the Conference is available at: <https://www.fao.org/green-cities-initiative/events/international-green-cities-conference/en>.

Registration

To register each participant for the event, please complete the form at this [link](#). Please note that registrations will close on 3 October 2025. Due to limited seating capacity, in-person attendance requests will be processed on a first-come, first-served basis.

Please note that each participant will need to register with their own email address. In case you are attending virtually, each registered email address will be granted access to the Zoom videoconferencing platform. For clarifications or questions, kindly contact Greencities@fao.org.

Conference arrangements

The Conference will be organized into two main sessions:

- A Technical Session on 14 October, from 09:00 to 17:00, at Aula Magna “Adalberto Libera”, Department of Architecture, Roma Tre University (Largo Giovanni Battista Marzi, 10, 00153 Roma RM).
- A High-level Segment on 15 October, from 08:30 to 10:30, Red Room, FAO headquarters (Viale delle Terme di Caracalla, 00153 Rome, Italy). Breakfast will be served at 08:00 am directly outside of the meeting room.

Venue access and collection of badges

Participants may enter Department of Architecture, Roma Tre University through the gate on Largo Giovanni Battista Marzi or Piazza Orazio Giustiniani (indicated on the orientation map). Please note that the venue is approximately a 20-minute walk from FAO headquarters.

FAO headquarters can be accessed through the visitors' entrance, situated on Viale Terme di Caracalla.

Orientation maps for Roma Tre University and the FAO headquarters can be found on the last pages

of this document. Both locations are located along Metro Line B at Piramide and Circo Massimo stations, respectively.

In-person Conference participants should sign for and collect their badges at the visitors' entrance at FAO headquarters. **Please note badges need to be collected beforehand during the below opening hours:**

- **Monday, 13 October 2025, from 8 am to 6 pm**
- **Tuesday, 14 October 2025, from 7.30 am to 6 pm**
- **Wednesday, 15 October 2025, from 7.30 am to 6 pm**

In view of the large number of participants attending the World Food Forum (WFF) flagship event, it is advisable to collect the badges as early as possible to allow for queuing time. Kindly note that to access FAO headquarters and receive badges, delegates must be registered and carry a valid passport.

Meeting modality

All sessions will be conducted in a hybrid modality with both physical presence and attendance through the Teams videoconferencing platform on 14 October and Zoom videoconferencing platform on 15 October.

Participants wishing to attend virtually will be able to do so through the Teams and Zoom videoconferencing platform and will receive, upon registration, a unique link to enter the virtual meeting rooms. On 15 October, the proceedings will also be broadcast through the FAO Webcast.

Interpretation

Simultaneous interpretation will be available for the High-level Segment of the First International Green Cities Conference in Arabic, Chinese, English, French, Russian and Spanish.

FAO restaurants and bars

Within the FAO buildings, there are coffee shops, a cafeteria and a restaurant.

- Cafeteria (8th floor of building B): Self-service option offering a variety of organic and international food choices. Hours 11.45–14.30.
- Fountain Bar (8th floor of building B): Offers an assortment of coffee, teas, pastries, sandwiches, yoghurts and beverages. Hours 8.00-17.00.
- Restaurant Buffet (8th floor of building C): Open buffet food choice. Hours 12.00-14.30.
- Bar in the Flag Hall (ground floor of building B): Offers an assortment of coffee, teas, pastries, sandwiches, yoghurts and beverages. Hours 8:00-17:00.
- Uzbekistan Lounge (8th floor of building C): Expanded selection of sandwiches, salads, pastries, sandwiches, yoghurts, ice creams, fruit and beverages. Hours 8.00-17.00.

Contacts

For specific queries and concerns contact Greencities@fao.org. Please refer to the FAO Green Cities Initiative website (<https://www.fao.org/green-cities-initiative/en>) for further information and updates on the Conference (as information becomes available).

For more information on attending the World Food Forum (WFF) flagship event, please visit: <https://www.world-food-forum.org/>.

For any security and medical emergency, you may contact the building-A security desk which is open 24 hours at the following numbers: +39 06 579 51345 and +39 06 570 54480.

The following numbers may be useful in case of emergency in Italy outside FAO headquarters:

- Medical Emergencies: 118
- General Emergencies: 113
- Fire: 115
- Ambulance: 118
- City Physician on Call (Guardia Medica): 06-570-6

FAO SERVICES

	ENTRANCE / EXIT		FAO POUCH + COURIER C003-5
	RECEPTION AREA		FAO MAILROOM C001
	INFORMATION DESK		INSURANCE D003
	D. LUBIN LIBRARY		TRAVEL AGENCY D074
	BANK		LACTATION ROOM B050
	POST OFFICE		MEDITATION ROOM A250ter
	BOOKSHOP		GYM A EB-011
	FAO SHOP		GYM B EB-023
	UNWG		GYM C EB-017
	FOOD COURT / RESTAURANT		LIFTS
	BAR		TOILETS

FAO MEETING ROOMS

7 FLOOR

31 SWISS DESERT LOCUST CENTRE C798

3 FLOOR

24	PLENARY	A335 int
25	CARIBBEAN	A355 bis
26	THAILAND	A382 bis
27	SUDAN	A381
28	INDIA	A327
29	CANADA	A357
30	QUEEN JULIANA	B323

2 FLOOR

11	IRAQ	A235
12	CUBA	B224
13	MALAYSIA	B227
14	ETHIOPIA	C285
15	NIGERIA	C283
16	PHILIPPINE	C279
17	GERMAN	C229
18	AUSTRIA	C250bis
19	AZERBAIJAN	B2L2
20	BANGLADESH	B2L4
21	LEBANON	D209bis
22	MEXICO	D213bis
23	KING FAISAL	D223

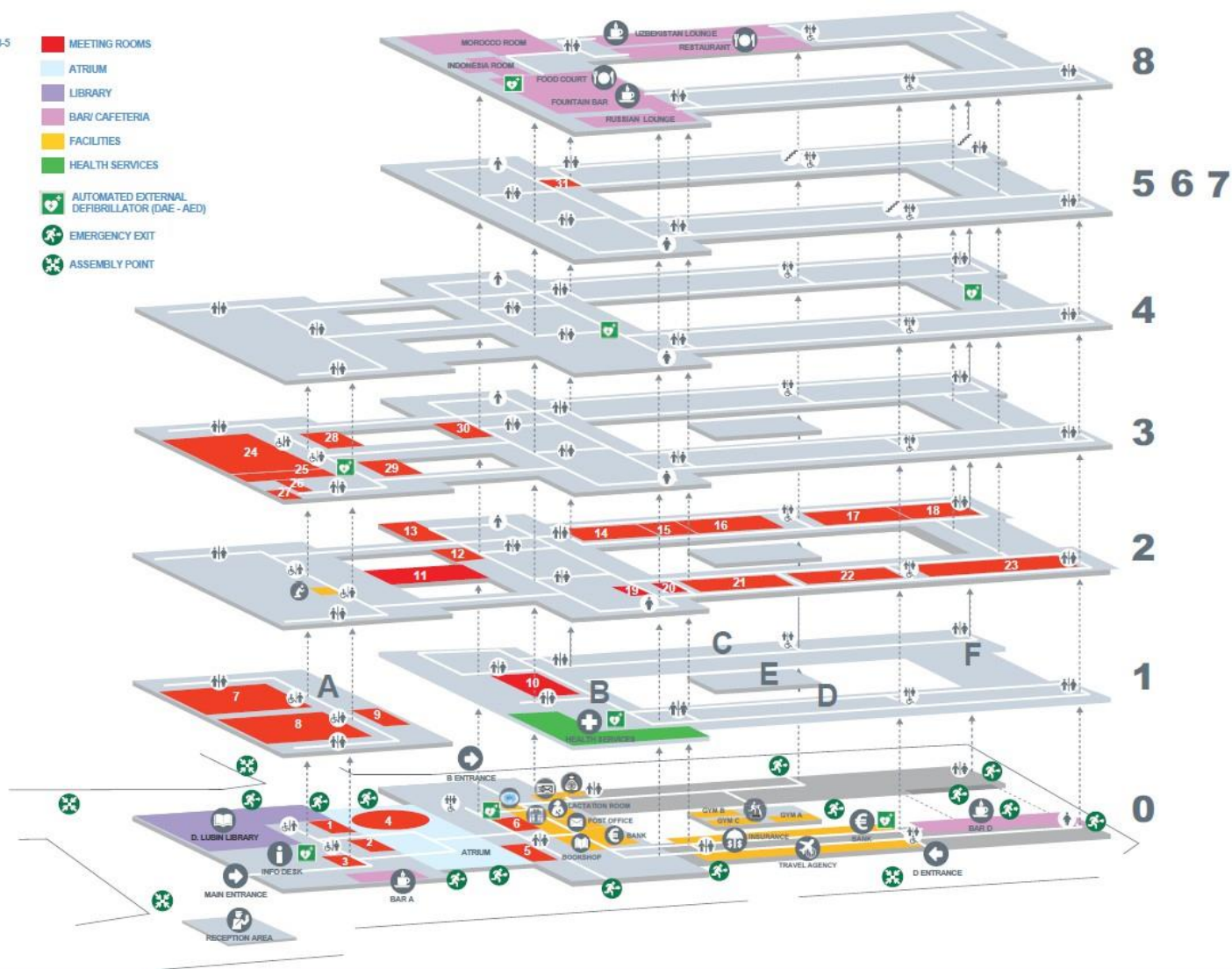
1 FLOOR

7	RED	A121 int
8	GREEN	A127 bis
9	PAKISTAN	A127
10	IRAN	B116 bis

0 FLOOR

1	U.E.M.O.A.	A018
2	GABON	A025
3	CHINA	A044bis
4	SHEIKH ZAYED	A0-SZC1 (ATRIUM)
5	SLOVAK	B013
6	FLAG	B018

	MEETING ROOMS
	ATRIUM
	LIBRARY
	BAR / CAFETERIA
	FACILITIES
	HEALTH SERVICES
	AUTOMATED EXTERNAL DEFIBRILLATOR (DAE - AED)
	EMERGENCY EXIT
	ASSEMBLY POINT



Food and Agriculture Organization
of the United Nations

FAO HEADQUARTERS - ORIENTATION MAP

Updated 07/11/2023

